

INVITATION TO TENDER FOR: PRINTING SERVICES FOR EUDR INFORMATION, EDUCATION AND COMMUNICATION MATERIALS

TENDER REFERENCE NO: 7000024754

Name of Project: Sustainable Agriculture for Forest Ecosystems (SAFE)

1. Background

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is the German federal enterprise for international cooperation and has been operating in Uganda since 1964 to promote sustainable development on behalf of the German government.

2. Invitation to Bid

GIZ Uganda through the Sustainable Agriculture for Forest Ecosystems (SAFE) project, invites bids from competent and eligible firms to provide **Printing Services for EUDR Information, Education and Communication Materials**.

The German government commissioned GIZ to implement Sustainable Agriculture for Forest Ecosystems (SAFE) in Uganda with co-funding from the EU and the Government of Netherlands. The project's overall objective is to contribute to an inclusive transition towards deforestation-free, sustainable, and legal supply chains for selected commodities to the EU. The project supports coffee value chain producers and other actors in meeting the requirements of the EU regulation by providing relevant information, Capacity Building, coffee traceability as well as forest monitoring approaches.

3. Obtaining/Downloading Bid Documents & Terms of Reference

Interested and eligible bidders can download detailed bidding/ tender documents in soft copy form only from the GIZ Uganda Tender **weblink** <https://www.giz.de/uganda> or scan the QR code below. The tender is effective starting from the date of the first publication of this tender.

4. Seeking Clarification Regarding the Bidding Documents, Tender Terms and Conditions

All requests for clarifications regarding this tendering process must be submitted in writing and addressed to GIZ Uganda via email at procurement-giz-uganda@giz.de at least 5 days before the bid submission deadline. Please include the tender reference number "7000024754- Printing Services" in the subject line of your email.

5. Bid Submission Deadline

Interested bidders should submit their bids/offers electronically by **Wednesday 14th October 2026 at 23:59 hours (EAT)** to **UG_Quotation@giz.de**. Please indicate the tender reference number "7000024754- Printing Services" in the subject line of any communication relating to this activity.

6. Important Information to Note

- Failure to indicate the tender reference number in the subject may disqualify your offer directly as it may fail to be received in the tender box.
- Late submissions will not be accepted.
- Only bids submitted to **UG_Quotation@giz.de** are acceptable.
- Bids submitted with GIZ staff or other GIZ emails in copy shall be rejected.
- You should have priced offer in PDF. Do not encrypt offers since they may be incompatible with GIZ software.
- Use one email to submit your combined technical and financial offer.
- Only use GIZ's file transfer service at **<https://filetransfer.giz.de/>** for submitting documents that exceed the default mail size of **25 MB**. Using other forms of file transfer disqualifies your offer.
- Should you use the file transfer in (g) above, ensure you submit the password through an email message, before the bid submission deadline date and time. Failure to provide the password, your offer cannot be opened and will be disqualification automatically.
- The financial offer should be submitted in Uganda Shillings.
- Failure to follow any of the above instructions may result in your offer being encrypted and/or rejected.



GIZ reserves the right to cancel this process at any stage without informing the providers and without any obligation to refund the providers who will have participated in this tender process.

Disclaimer: GIZ DOES NOT charge any kind of FEE(s) at whichever stage of the tendering process.